To: Rector of National Research University

*Ректору Национального исследовательского университета*

Higher School of Economics

*«Высшая школа экономики»*

Y.I. Kuzminov

*Я.И. Кузьминову*

From

*от* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(last name, first name, patronym/middle name - if any) *(фамилия, имя, отчество – при наличии)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Citizenship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ *гражданство*

Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*дата рождения*

passport No. \_\_\_\_\_\_\_,

*паспорт серии*

issued by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on

*выдан*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Date of issue and issuing authority)

*(когда и кем выдан)*

Registration address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *зарегистрированного (-ной) по адресу:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact phone number and E-mail

*контактный телефон, эл.почта* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### A P P L I C A T I O N

### to be enrolled for a preparation of a dissertation

Заявление о прикреплении для подготовки диссертации

I hereby request to be admitted to selection on a competitive basis to be enrolled for a preparation of a dissertation

Прошу допустить меня к конкурсному отбору на прикрепление для подготовки диссертации

within the following specialization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

по научной специальности (research specialization/qualification code and title)

in subdivision\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

в подразделение

Successfully completed the following qualification exams:

Кандидатские экзамены сданы:

History and Philosophy of Science \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

История и философия науки grade, year of an exam, institution where the exam was held

Foreign Language \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Иностранный язык grade, year of an exam, institution where the exam was held

Special Discipline \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Специальная дисциплина grade, year of an exam, institution where the exam was held

I hereby grant the National Research University Higher School of Economics, located at: 20 Myasnitskaya Ulitsa, Moscow my consent for the processing of my personal data (collection, recording, systematization, accumulation, storage, refinement (update, change).

Согласен на обработку (сбор, запись, систематизацию, накопление, хранение, уточнение (обновление, изменение), извлечение, использование, передачу (распространение, предоставление, доступ), обезличивание, блокирование, удаление, уничтожение) моих персональных данных.

Informed about the responsibility for the accuracy of the information specified in this application and for the authenticity of the submitted documents.

Информирован об ответственности за достоверность сведений, указываемых в настоящем заявлении и за подлинность представляемых документов.

I ask to inform about the accepted decision on enrolling or refusing to enroll in the following way:

Прошу проинформировать о принятом комиссией решении о прикреплении или об отказе в прикреплении следующим способом:

□ in electronic form to email address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

в электронной форме на адрес электронной почты

□ through public postal operators

через операторов почтовой связи общего пользования

Attached to the application the following documents:

К заявлению прилагаю:

* copy of identity document

копию документа, удостоверяющего личность

* copy of a specialist or master’s degree and the copy of the transcript[[1]](#footnote-1)

копию диплома специалиста или магистра и приложения к нему

* list of publications (i.e., texts, published in hard copy or in electronic versions after peer-review and editing, with ISBN/ISSN/UDK (or BBK) numbers), including those in co-authorship and/or obtained patents (certificates) for a utility model, patents for an industrial design, patents for selection achievements, certificates for software for electronic computers, databases, topologies of integrated circuits, registered in the prescribed manner, signed affixed[[2]](#footnote-2):список опубликованных (в том числе в соавторстве) научных работ и (или) полученных патентов (свидетельств) на полезную модель, патентов на промышленный образец, патентов на селекционные достижения, свидетельств на программы для электронных вычислительных машин, базы данных, топологий интегральных микросхем, зарегистрированных в установленном порядке, подписанные прикрепляющимся

Additionally provide:

 copies of publications (including in co-authorship) and (or) obtained patents for an invention, utility model, industrial design, patents for selection achievements, certificates for software for electronic computers, database, topology of integrated circuits registered in the established the procedure, certified by the signature attached);

 certificate (s) for passing qualification exams, the list of which is determined by the Ministry of Education and Science of the Russian Federation;

 a questionnaire in the form posted on the HSE's corporate portal (website) in the “Competition” section at http://aspirantura.hse.ru/;

 photos (3x4), 2 pcs .;

Information on the preliminary title of the topic and a detailed dissertation plan.

Дополнительно предоставляю:

* копии опубликованных (в том числе в соавторстве) научных работ и (или) полученных патентов на изобретение, полезную модель, промышленный образец, патентов на селекционные достижения, свидетельств на программы для электронных вычислительных машин, базы данных, топологии интегральных микросхем, зарегистрированных в установленном порядке, удостоверенные подписью прикрепляющегося[[3]](#footnote-3));
* удостоверение(я) о сдаче кандидатских экзаменов, перечень которых определен Министерством образования и науки Российской Федерации[[4]](#footnote-4);
* анкету по форме, размещенной на корпоративном портале (сайте) НИУ ВШЭ в разделе «Соискательство» по адресу http://aspirantura.hse.ru/;
* фотографии (3х4), 2 шт.;
* сведения о предварительном названии темы и развернутый план диссертации.

\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(date) (signature)

*Approved by[[5]](#footnote-5):*

Supposed supervisor

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Head of Subdivision

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director for Doctoral School

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. For persons who have received education abroad - the original document on education and (or) foreign qualification (hereinafter - the document on foreign education and (or) foreign qualification) (or its certified copy in the prescribed manner), if certified by the specified document education is recognized in the Russian Federation at a level not lower than higher education (specialty or magistracy) in accordance with Part 1 - 3 of Article 107 of the Federal Law of 29.12.2012 N 273-ФЗ “On Education in the Russian Federation”, as well as in the case of discretion of the Russian Federation, the original certificate of Recognition of foreign education and (or) a foreign qualification at a level no lower than higher education (Master's degree or specialty) (or a duly certified copy). [↑](#footnote-ref-1)
2. ,3 Submitted upon availability. [↑](#footnote-ref-2)
3. [↑](#footnote-ref-3)
4. Qualification exams should be passed on the field of science, the relevant scientific specialty, which is applied for. Persons who have passed the qualification exams abroad, provide a certificate of the validity of the presented document on the delivery of qualification exams issued by the federal executive body that performs the functions of control and supervision in the field of education (if available). [↑](#footnote-ref-4)
5. The approval shall be performed by the applicant himself/herself before submitting an application to be enrolled for a preparation of a dissertation and documents necessary for considering the issue of an enrollment for preparing a dissertation. [↑](#footnote-ref-5)