Federal State Autonomous Educational Institution
of Higher Education "National Research University "Higher School of Economics"

Approved at the meeting of the Academic Council
Doctoral School of Biology

Agreed
Academic Director of the Doctoral School
of Biology Sergey Nikulin

The program of the portfolio composition
of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral programme
Molecular Biology

Scientific specialties:
1.5.3 Molecular Biology

Moscow, 2026

1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Biology programme "Molecular Biology" in scientific specialty 1.5.3. Molecular Biology is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Biology programme "Molecular Biology" in scientific specialty 1.5.3. Molecular Biology consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities

2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

1. **CV**, which includes a list of publications, information about participation in conferences, schools, research projects, research grants, work experience, previous education, etc.
2. **A letter of recommendation from a potential supervisor** (from among the staff of the Higher School of Economics) of the planned dissertation research, which reflects his consent to be the supervisor of the applicant at the Doctoral school. The candidacy of a potential supervisor should be coordinated with the academic director of the Doctoral School.
3. **Letters of recommendation from experts** engaged in research in the field of biological sciences.
4. **Scientific publications.** Only articles in peer-reviewed scientific journals included in the "White List" of the Ministry of Science and Higher Education of the Russian Federation are subject to review (https://journalrank.rcsi.science/ru/), and abstracts of scientific conferences. When submitting a portfolio, all texts of publications should be combined into one file and at the beginning of the document, provide bibliographic references to each publication. For publications of the "abstracts" type, it is necessary to provide the first page of the collection (indicating the name of the conference, the place and time of the event, as well as the availability of international participation), and the text of the thesis (the entire collection of abstracts does not need to be attached).

3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format

The portfolio is not evaluated according to criteria and scores.

Components
1. CV: The following characteristics are taken into account when considering: work experience in the program profile, a detailed description of previous education, an indication of skills, an indication of publications and presentations at conferences, and registration.
2. A letter of recommendation from a potential supervisor (from among the staff of the National Research University Higher School of Economics) with consent to lead the planned dissertation research at PhD studies. The potential supervisor should be coordinated with the Academic director of the Doctoral school of Biology.

3. Letters of recommendation from specialists engaged in research in the field of biological sciences. Letters of recommendation from scientific supervisors and other scientists working in the field of molecular biology, biochemistry, biotechnology and related chemical and biological fields are taken into account. The review takes into account the characteristics of the applicant, as well as the academic degree and title of the person making the recommendation.

4. Scientific publications.

4.1 Participation in conferences. Only abstracts of scientific conferences are subject to review. For publications of the "abstracts" type, it is necessary to provide the first page of the collection (indicating the name of the conference, the place and time of the event, as well as the availability of international participation), and the text of the thesis (the entire collection of abstracts does not need to be attached).
Abstracts of international conferences, or conferences with international participation, abstracts of All-Russian conferences.

4.2 Availability of articles in peer-reviewed scientific journals. Only articles in peer-reviewed scientific journals included in the "White List" of the Ministry of Science and Higher Education of the Russian Federation are subject to review (https://journalrank.rcsi.science/ru/). For articles in peer-reviewed scientific journals, it is necessary to provide the full text of the article and additionally indicate international abstract databases in the list of publications. (Scopus и/или Web of Science Core Collection), which includes the journal, as well as the quartile of the publication (Q1- Q4) according to the SJR database (http://www.scimagojr.com/). If the publication is available on the Internet, then it is also necessary to provide a link to it in the list of publications.

An article in the SJR journal Q1, Q2, Q3, Q4, indexed in the Scopus/Web of Science Core Collection, or in a journal not indexed in the Scopus/Web of Science Core Collection, but included in the "White List" of the Ministry of Science and Higher Education of the Russian Federation.

The presence of the first authorship in the article.