

Approved at the meeting of the Academic Council
Doctoral School of Oriental and African Studies

Agreed
Academic Director of the Doctoral School of
Oriental and African Studies
_____Yulia Magera

**The program of the portfolio composition
of the main educational program of higher education – programs for the training of scientific and
scientific-pedagogical personnel at the Doctoral programme
Languages and literatures of the countries and peoples of the East and Africa**

Scientific specialties:

5.9.2 Literature of the peoples of the world

5.9.6 Languages of Peoples of Foreign Countries (languages of the peoples of Asia and Africa)

1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Oriental and African Studies programme " Languages and literatures of the countries and peoples of the East and Africa" in scientific specialties 5.9.2 Literature of the peoples of the world, 5.9.6 Languages of Peoples of Foreign Countries (languages of the peoples of Asia and Africa) is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Oriental and African Studies programme " Languages and literatures of the countries and peoples of the East and Africa" in scientific specialties 5.9.2 Literature of the peoples of the world, 5.9.6 Languages of Peoples of Foreign Countries (languages of the peoples of Asia and Africa) consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities.

2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

1. **CV**, which includes a list of personal publications, information about participation in conferences, schools, research projects, research grants, work experience, language skills, and other skills.

The CV must specify:

1) knowledge of the first (basic) Oriental language (language)

2) knowledge of the second (additional) Oriental language.

The oriental languages chosen by the applicant must correspond to the research directions of the Institute of Classical Oriental and Antiquity: Akkadian, Amharic, Arabic, Vietnamese, Ancient Greek, Hebrew, Ancient Chinese (Wenyan), Indonesian, Chinese, Classical Persian, Classical Ethiopian (Geez), Korean, Khmer, Lao, Malay, Mongolian, Sanskrit, Syriac, Modern Persian, Old Ottoman, Old Japanese (Bungo), Thai, Tamil, Tibetan, Turkish, Urdu, Hittite, Hindi, Chagatai, Sumerian, Japanese. It is not allowed to choose two closely related languages or historical stages of the same language (for example, modern Persian and classical Persian) as the first and second Oriental languages.

2. **Research Proposal** with a volume of 20 to 40 thousand characters with a list of sources and literature. **The research proposal is a key element of the portfolio. In the absence of a research proposal, a high-quality review of the portfolio is not possible.**

The research proposal should contain the following sections:

- Relevance and originality of the research topic;
- The research topic corresponds to the directions of academic research at the *HSE* Institute for Oriental and Classical Studies;
- Aims and Objectives of the PhD research;
- Composition of the PhD research;
- Methodology;
- Primary and secondary literature review on the research topic;
- References, formatted in accordance with the Russian government standard GOST <https://docs.cntd.ru/document/1200161674>.
- Style, language and formatting of the PhD project.

3. **A recommendation from a supervisor from a master's/specialist's degree** or other specialist in the relevant subject area (1000-1500 words) in Russian or English, which should reflect the following points:

I. The applicant's research interests and the rationale for choosing a Doctoral school of Oriental and African Studies to continue his studies and research.

II. Information about the applicant's research experience, supplementing the documents submitted for the competition.

The letter should contain the full name of the referrer, information about his academic degree, academic title, place of work and position, contact information (phone and e-mail). The letter must be personally signed by the referrer and submitted in printed or electronic form. Providing a letter of recommendation is an important element.

4. **Consent from a potential supervisor.** It is a letter of recommendation from a potential supervisor who agrees to provide scientific guidance for dissertation research. It is drawn up in free form, provided with the personal signature of the prospective supervisor in printed or electronic form. Providing consent from a potential project supervisor is an important element.

5. Documents on additional education

Diplomas of additional education; diplomas and certificates confirming academic and research internships; documents confirming prizes in research competitions, including victories in HSE scientific competitions over the past 2 years.

A certificate or an e-mail from the educational institution where the internship was conducted may be provided as a document confirming the completion of the internship; in this case, a list of courses attended must be provided. Priority is given to education, internships, and competitions relevant to the scientific fields being developed at the Institute for Oriental and Classical Studies.

6. Scientific publications

The full texts of the publications are provided in PDF format with a link to bibliographic data or an open Internet source. If the article has not yet been published, the applicant can provide a certificate from the publisher about its acceptance for publication (with the attached text of the work in pdf format).

Only publications in journals and publishers from the HSE list are considered (level A, B, C, or D, <https://scientometrics.hse.ru/lists>) and their compliance with the chosen profile and scientific level.

3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format

The portfolio is not evaluated according to criteria and scores.

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| 1 | Research Proposal |
| | - Relevance and originality of the research topic |
| | - The research topic corresponds to the directions of academic research at the <i>HSE</i> Institute for Oriental and Classical Studies |
| | - Aims and Objectives of the PhD research |
| | - Methodology |
| | - Composition of the PhD research |
| | - Primary and secondary literature review on the research topic |
| | - References, formatted in accordance with the Russian government standard GOST https://docs.cntd.ru/document/1200161674 |
| - Style, language and formatting of the PhD project. | |
| 2 | Recommendation from a supervisor from a master's/specialist's degree or other specialist |
| 3 | Consent from a potential supervisor |
| 4 | Additional education documents |
| | - prizes in research competitions, including Student Research Paper Competition held by HSE University |
| | - availability of documents on additional education and internships |
| 5 | Scientific publications |
| | - availability of any number of publications, including an article in a scientific journal included in the A-D list of HSE journals (check https://scientometrics.hse.ru/lists ; https://scientometrics.hse.ru/en/lists/) |
| | - articles in other publications |