

Approved at the meeting of the Academic Council
Doctoral School of History

Agreed
Academic Director of the Doctoral School of
History_____Kira Ilina

**The program of the portfolio composition
of the main educational program of higher education – programs for the training of scientific and
scientific-pedagogical personnel at the Doctoral programme
Historical Studies and Archeology**

Scientific specialties:

5.6.1. Russian History

5.6.2 General History

5.6.3. Archeology

5.6.4 Ethnology, Anthropology and Ethnography

5.6.5 Historiography, Source Studies and Methods of Historical Studies

1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of History programme "Historical Studies and Archeology" in scientific specialties 5.6.1. Russian History, 5.6.2 General History, 5.6.3. Archeology, 5.6.4 Ethnology, Anthropology and Ethnography, 5.6.5 Historiography, Source Studies and Methods of Historical Studies is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of History programme "Historical Studies and Archeology" in scientific specialties 5.6.1. Russian History, 5.6.2 General History, 5.6.3. Archeology, 5.6.4 Ethnology, Anthropology and Ethnography, 5.6.5 Historiography, Source Studies and Methods of Historical Studies consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities.

Applicants of Doctoral school of History should have a systematic knowledge of the basic concepts of historiography (history of historical science / history of historical knowledge) and source studies, be able to analyze these concepts in systems of various general scientific paradigms, have an idea of the general theoretical foundations of the theory and methodology of humanitarian knowledge, methodology of historical science, principles of historiographical and source analysis and synthesis.

2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

1. CV, which includes information about education, a list of publications, information about participation in conferences, schools, research projects, research grants, work experience, knowledge of foreign languages, etc.

2. Research proposal (volume from 15 to 20 thousand characters + list of sources and literature).

The research proposal is a key element of the portfolio. In the absence of a research proposal, a high-quality review of the portfolio is not possible.

Approximate structure of research proposal:

- relevance of the research topic,
- historiographical review (analysis) of the literature on the research topic,
- novelty of the problem statement,
- goals and objectives of the research,
- proposed source base of the research,
- proposed structure of the research,
- list of sources and literature, designed in accordance with the Russian government standard GOST

R 7.0.100-2018 <https://docs.cntd.ru/document/1200161674>.

3. A letter of recommendation from the prospective supervisor, which assesses the research potential of the PhD student and agrees to provide scientific guidance for the dissertation research if the applicant is admitted to the Doctoral school of History. It is drawn up in any form, provided in writing with the personal signature of the prospective supervisor, or sent by corporate e-mail to the academic director of the Doctoral School of History.

4. Letter of recommendation (letters) from a specialist in the field of PhD studies. The letter must contain the full name of the referrer, information about his academic degree, academic title, place of work and position, and up-to-date contact information (phone and e-mail). The letter must be signed by the referrer personally.

5. Published (accepted for publication) scientific papers

The availability of publications on subjects corresponding to the passport of the scientific specialty of Historical Studies and Archeology is confirmed by providing either

- originals,
- copies in pdf format, including pages of the publication that allow the publication to be identified (title page, title page turnover, contents, graduation data sheet)
- a link to an open source on the Internet,
- a certificate from the editorial office on acceptance for publication (with the attached text of the

paper in pdf format).

6. Information about reports and presentations at scientific conferences, seminars, etc.

It is confirmed by providing programs of conferences, seminars, etc. or by referring to an open source on the Internet.

3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format

The portfolio is not evaluated according to criteria and scores.

| Components | |
|-------------------|---|
| 1 | Research proposal |
| | – the relevance of the research topic, |
| | – a historiographical review (analysis) of the literature on the research topic, |
| | – the novelty of the problem statement, |
| | – the goals and objectives of the research, |
| | – the proposed source base of the research, |
| | – the proposed structure of the research, |
| | – a list of sources and literature, designed in accordance with GOST R 7.0.100-2018. |
| 2 | A letter of recommendation from the prospective supervisor |
| 3 | Letter of recommendation (letters) from a specialist in the field of PhD studies |
| 4 | Published (accepted for publication) scientific papers |
| | - abstracts and articles in collections |
| | - articles accepted for publication in journals from the lists of the Higher Attestation Commission, the HSE, in collections of publishers from the list of the HSE (check https://scientometrics.hse.ru/en/lists/) |
| | - published articles in journals from the lists of the Higher Attestation Commission, the HSE, in collections of publishers from the list of the HSE |
| 5 | Information about reports and presentations at scientific conferences, seminars, etc. |