Federal State Autonomous Educational Institution
of Higher Education "National Research University "Higher School of Economics"

Approved at the meeting of the Academic Council
Doctoral School of Education

Agreed
Academic Director of the Doctoral School of
Education____Svetlana Zhuchkova

The program of the portfolio composition
of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral programme
Education

Scientific specialties:
5.8.1. Pedagogy, History of Pedagogy and Education
5.8.2. Theory and Methodology of Training and Education
5.8.7. Methodology and Technology of Professional Education

Moscow, 2026

1. The portfolio consideration

This program is designed for preparation for the portfolio consideration of applicants to the Doctoral school of Education of the Higher School of Economics in the educational program Education.

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Education programme "Education" in scientific specialties 5.8.1. Pedagogy, History of Pedagogy and Education, 5.8.2. Theory and Methodology of Training and Education, 5.8.7. Methodology and Technology of Professional Education is to identify the applicant's readiness to prepare and defend dissertation research.

Applicants of the Doctoral school of Education have to demonstrate knowledge of the context of modern pedagogical theory and practice, an understanding of the foundations of scientific thinking, the main modern problems of education and its social context, as well as the basic methods of organizing scientific research in the field of education and related fields.

The main purpose of reviewing the portfolio documents is to identify the applicant's readiness for independent research, experimental and scientific-pedagogical activities, the applicant's ability to think in an original and scientific way, using knowledge already accumulated in the science of education and related fields.

2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

1) CV, which includes information about research experience, a list of publications, information about participation in conferences, research projects, research grants, scholarships, etc.

2) A letter of recommendation from a potential supervisor with consent to be a supervisor during PhD studies and approval of the topic and the plan-prospectus of the dissertation research. Letters of recommendation are accepted only from HSE staff who have the right to lead PhD students.

3) Motivation letter. In the motivation letter, the applicant justifies his choice of a Doctoral school of Education from other opportunities, describes relevant research experience, as well as motivation for research activities in the field of study.

4) Research Proposal

The research proposal of the proposed dissertation should contain the following elements:

- Full name of the applicant
- Full name of the supervisor
- Dissertation topic
- Substantiation of the relevance of the research
- A scientific problem
- A brief overview of scientific sources on the research topic
- Research issues
- The purpose of the research
- Research tasks in conjunction with data sources and analysis methods used to solve problems
- The object of research
- The subject of the research
- Theoretical framework
- Scientific novelty
- Theoretical significance
- Practical significance
- Substantiation of the thesis's affiliation to the sciences of education
- A preliminary research plan in relation to future publications on the dissertation
- The list of literature

5) Documents confirming the research experience:

- **Publications.** The originals or pdf copies of the published scientific papers must be submitted, including the full text of the publication and pages that allow for the identification and verification of publications (title page, title page turnover, contents).
- **A list of reports at scientific conferences** in pdf format, as well as supporting documents: participant certificates, scanned conference program, etc.
- **Documents confirming participation in research projects and research grants**
- **Diplomas/certificates** of winners and prize-winners of scientific research competitions, recipients of advanced scholarships; documents confirming other achievements related to research activities or winning a research competition.

3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format

The portfolio is not evaluated according to criteria and scores.

№	Components
1	**Research experience**
1.1	***Availability of publications***
	Published publications in the lists A, B, C of the HSE journals [1] (check https://scientometrics.hse.ru/en/lists/)
	Other publications
1.2	***Participation in conferences***
	Participation in scientific conferences in countries outside the CIS with a report
	Participation in scientific conferences in Russia or CIS countries with a report
1.3	***Participation in research projects (not including the preparation of term papers and final qualifying papers), diplomas, certificates, advanced scholarships and other achievements related to research activities or winning a research competition***

[1] Lists of HSE journals: https://scientometrics.hse.ru/en/lists/

2	**A letter of recommendation from a potential supervisor with consent to graduate school guidance and approval of the topic and the prospectus plan**
3	**Research Proposal**
	The following requirements can be used:
	The chosen topic should correspond to one of the priority areas of research and/or a specific research project of the HSE Institute of Education.
	The topic has scientific novelty and high relevance.
	The scientific problem was determined based on the results of the study of the research agenda
	The research is fundamental (rather than analytical or applied) in nature, i.e. it is aimed at solving a scientific problem.
	The selected data and methods make it possible to achieve the research goal.
	The proposed empirical base corresponds to the level of the dissertation research
	An adequate theoretical framework has been selected
	The research proposal is based on a review of key scientific sources (domestic and foreign)
	The elements of the scientific apparatus (scientific problem, subject and object, goals and objectives of research) are coordinated with each other
	Doing research while studying at Doctoral school is realistic
	Dissertation research contributes to the sciences of education
	The research proposal is written in a competent language in accordance with the norms of academic writing.
4	**Motivation letter**
	Demonstration of motivation for research activities in the field of training
	Compliance of existing knowledge, skills, and current practical activities with the profile
	Relevance of learning expectations and outcomes