

Approved at the meeting of the Academic Council  
Doctoral School of Political Science

Agreed  
Academic Director of the Doctoral School of  
Political Science \_\_\_\_\_ Ilia Inshakov

**The program of the portfolio composition  
of the main educational program of higher education – programs for the training of scientific and scientific-  
pedagogical personnel at the Doctoral programme  
Political Science**

Scientific specialties:

5.5.1 History and Theory of Politics

5.5.2 Political Institutions, Processes and Technologies

## 1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Political Science programme " Political Science" in scientific specialties 5.5.1 History and Theory of Politics, 5.5.2 Political Institutions, Processes and Technologies is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Political Science programme " Political Science" in scientific specialties 5.5.1 History and Theory of Politics, 5.5.2 Political Institutions, Processes and Technologies consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities.

## 2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

**(1) CV**, which includes a list of publications, information about participation in conferences, schools, research projects, research grants, work experience, knowledge of languages and programs, etc.

**(2) Research proposal** (in English, 20-25 thousand characters) outlining the general idea of the proposed dissertation research. The text should contain the following sections:

- Statement of the proposed research problem (a description of the intellectual puzzle the applicant seeks to investigate, or a gap in knowledge that limits our understanding of political reality)
- Research question(s) (the specific question(s) the applicant aims to answer through the proposed research)
- Methodology and research strategy (the set of procedures used to answer the research questions)
- Empirical data and methods (for empirical research)
- Expected contribution of the proposed research to the academic literature (a characterization of the field to which the applicant intends to contribute, and an explanation of how this research may address existing gaps in knowledge)
- Assessment of the research skills required for the proposed project (how the applicant's previous research experience supports the implementation of the project, and which skills need further development)
- How the proposed research fits within the research projects conducted at HSE (which HSE research projects are connected to the proposal, and in what ways)

**(3) A review of the literature on the chosen research problem** (in the language of the proposed dissertation – Russian or English; 12-20 thousand characters excluding bibliographic references). The text should contain a description of the problem field, an assessment of existing achievements, as well as practiced methods and approaches. By characterizing the results of previous studies and highlighting gaps in the literature, the applicant must justify the need for the proposed research.

## (4) Letters from

- a) the potential supervisor of the planned dissertation research
- b) the head of the HSE research department and/or the head of the research project being implemented at the HSE, to the academic director of the graduate school, confirming
  - 1) consent to be the supervisor of the applicant at PhD studies,
  - 2) the correspondence of the proposed topic of the dissertation research to the topics of research projects being implemented or planned at the Higher School of Economics. The letters are sent by e-mail to the academic director of the Doctoral school. **The applicant's oral statements about the existence of such consents are not taken into account when reviewing the portfolio.**

**(5) Scientific publications** corresponding to the subject field of specialized scientific specialties, if available (in PDF files).

### 3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format  
The portfolio is not evaluated according to criteria and scores..

<b>Components</b>
<b>Research proposal</b>
Statement of the proposed research problem
Research question(s)
Methodology and research strategy
Empirical data and methods
Expected contribution of the proposed research to the academic literature
Estimation of the research skills that are needed for the proposed research
How the proposed research fits to specific research projects conducted at HSE
<b>A review of the literature on the chosen research problem</b>
Knowledge that allows you to navigate in the chosen subject field
Demonstration of academic writing skills
<b>The correspondence of the proposed topic of the dissertation research to the topics of research projects implemented by the staff of the Higher School of Economics</b>
availability of a letter confirming that the topic of the proposed dissertation research corresponds to the topic of the research project being implemented at the Higher School of Economics
availability of a letter confirming the consent to be the supervisor of the applicant at the PhD studies
<b>Publication activity</b>
availability of any number of publications, including at least one article in a scientific journal included in the lists A, B, C, D of the HSE journals (check <a href="https://scientometrics.hse.ru/lists">https://scientometrics.hse.ru/lists</a> ; <a href="https://scientometrics.hse.ru/en/lists/">https://scientometrics.hse.ru/en/lists/</a> )
availability of any number of publications that include only abstracts, chapters in conference proceedings, preprints, or articles in scientific journals not included in the A, B, C, D lists of HSE journals