

Approved at the meeting of the Academic Council of  
the Doctoral School of Economics

Agreed  
Academic Director of the Doctoral School of  
Economics

\_\_\_\_\_ Denis Melnik

**The program of the portfolio composition  
of the main educational program of higher education – programs for the training of scientific and  
scientific-pedagogical personnel at the Doctoral programme  
Economics**

Scientific specialties:

- 5.2.1. Economic Theory
- 5.2.2. Mathematical, Statistical and Instrumental Methods of Economics
- 5.2.3. Regional and Sectoral Economy
- 5.2.4. Finance
- 5.2.5. World Economy

Moscow, 2026

## 1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Economics programme "Economics" in scientific specialties 5.2.1. Economic theory, 5.2.2. Mathematical, Statistical and Instrumental Methods of Economics, 5.2.3. Regional and Sectoral Economy, 5.2.4. Finance, 5.2.5. World Economy is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Economics programme "Economics" in scientific specialties 5.2.1. Economic theory, 5.2.2. Mathematical, Statistical and Instrumental Methods of Economics, 5.2.3. Regional and Sectoral Economy, 5.2.4. Finance, 5.2.5. World Economy consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities.

## 2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

**1. Information about previous education:** higher education diploma (specialist's diploma, master's degree) and the corresponding appendix to it. In the absence of a diploma for the period of submission of documents, it is necessary to provide a certificate from the academic office about the current status of the applicant and the deadline for completing the educational program, as well as a certificate indicating the subjects studied and grades on them, topics of final qualifying papers, scientific supervisors and grades for the thesis.

**2. CV**, which includes (if available) a list of scientific publications and presentations at Russian and foreign scientific conferences on the topic of the proposed research.

**3. Letter of recommendation** from a specialist in the field of studies (including a teacher) indicating the full name, position, academic degree and/or academic title, place of work, phone number and e-mail. The letter may include a description of the applicant's specific scientific and educational results, professional and personal characteristics of the applicant.

The letter of recommendation must be signed by the author.

**4. Research proposal** of the applicant's future research, agreed with the potential supervisor of the PhD student.

The submitted research proposal (5-7 pages) should correspond to the following structure:

1. *Full name of the applicant, full name, position, academic degree and title of potential supervisor.*
2. *The specialty that the applicant is applying for.*
3. *The subject area of the study with links to [JEL-code \(with decryption\)](#).*
4. *The name of the research project that the applicant will be included in upon successful admission to Doctoral school (in Russian and English).*
5. *The name of the structural unit to which the applicant is assigned upon successful admission to Doctoral school.*
6. *The planned title of the candidate's thesis (in Russian and English).*
7. *The purpose and objectives of the research:* definition of the subject area, formulation of the main research questions and designation of its intended scientific results.
8. *Relevance of the research:* it's theoretical and applied significance.
9. *Review of the scientific literature on the research topic:* the review should demonstrate familiarity with sources relevant to the topic of the dissertation and knowledge of the current state of scientific research in this field.
10. *Scientific novelty of the questions posed in the research and the expected results:* how does the proposed research compare with the existing literature on this topic?
11. *Research methodology:* If a model is expected to be developed, describe its intended structure; if an empirical research is expected, describe the hypotheses put forward to test and the data for empirical analysis.

12. *The structure of the research*: the approximate content of the chapters of the planned dissertation in accordance with its purpose and objectives.

13. *International and domestic publications that meet the requirements of the HSE Dissertation Council on Economics, in which the results are expected to be published*: indicate a few of the most likely publications in which the results are expected to be published, with a brief explanation if necessary.

14. *Literature*.

**Research proposals that do not correspond to the specified structure are not accepted for consideration.**

### 3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format. The portfolio is not evaluated according to criteria and scores.

	<b>Components</b>
<b>1</b>	<b>CV</b>
1.1	Publication in an edition from <a href="#">list «D» HSE</a>
1.2	Publication in an edition from <a href="#">list «C»</a> or <a href="#">list «B» HSE</a>
1.3	Publication in an edition from <a href="#">list «A» HSE</a>
1.4	Presentation at Russian and foreign scientific conferences on the topic of the proposed research
<b>2</b>	<b>Letters of recommendation</b>
2.1	The recommendation contains a description of the applicant's scientific achievements
2.2	The recommendation contains a description of the applicant's existing background on the topic of the proposed dissertation.
2.3	Assessment by the author of the recommendation of the applicant's professional and personal qualities
<b>3</b>	<b>Research proposal</b>
3.1	The research proposal meets the requirements for its design and content
3.2	The topic has a scientific novelty
3.3	The prospectus plan demonstrates mastery of modern theoretical approaches to the study of the problem under consideration
3.4	The prospectus plan demonstrates knowledge of data collection and analysis methods, the ability to choose a research methodology that is adequate to its goals and objectives
3.5	The proposed structure of the dissertation research corresponds to the stated goals and objectives and can be implemented at the level of modern research standards.
3.6	The given list of references is designed in accordance with existing standards and adequately reflects the current state of scientific research in this field.