

Approved at the meeting of the Academic Council  
Doctoral School of Philosophy

Agreed  
Academic Director of the Doctoral School of  
Philosophy\_\_\_Maria Krechetova

**The program of the portfolio composition  
of the main educational program of higher education – programs for the training of scientific and  
scientific-pedagogical personnel at the Doctoral programme  
Philosophy**

Научные специальности:

- 5.7.1. Ontology and Epistemology
- 5.7.2. History of Philosophy
- 5.7.4. Ethics
- 5.7.5. Logic
- 5.7.6. Philosophy of Science and Technology
- 5.7.7. Social and Political Philosophy
- 5.7.8. Philosophical Anthropology, Philosophy of Culture
- 5.7.9. Philosophy of Religion and Religious Studies

## 1. The portfolio consideration

The main purpose of reviewing the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Philosophy programme "Philosophy" in scientific specialties 5.7.1. Ontology and Epistemology, 5.7.2. History of Philosophy, 5.7.4. Ethics, 5.7.5. Logic, 5.7.6. Philosophy of Science and Technology, 5.7.7. Social and Political Philosophy, 5.7.8. Philosophical Anthropology, Philosophy of Culture, 5.7.9. Philosophy of Religion and Religious Studies is to identify the applicant's readiness to prepare and defend dissertation research.

The consideration for the portfolio of the main educational program of higher education – programs for the training of scientific and scientific-pedagogical personnel at the Doctoral School of Philosophy programme "Philosophy" in scientific specialties 5.7.1. Ontology and Epistemology, 5.7.2. History of Philosophy, 5.7.4. Ethics, 5.7.5. Logic, 5.7.6. Philosophy of Science and Technology, 5.7.7. Social and Political Philosophy, 5.7.8. Philosophical Anthropology, Philosophy of Culture, 5.7.9. Philosophy of Religion and Religious Studies consists of reviewing documents confirming the results of the applicant's scientific, academic and/or professional activities.

## 2. Portfolio structure

To participate in the individual achievement competition (portfolio) The applicant can provide the following documents in Russian or English:

### 1) CV, which includes:

- Applicant's full name,
- date and place of birth,
- phone number and email address,
- information about secondary and higher education received,
- list of scientific publications (if available),
- information about participation in Russian and international scientific conferences with a report (if available),
- information about participation in summer/winter schools (if available),
- information about participation in research projects (if available),
- information about the receipt of research grants, victories in student research competitions or in research competitions for young scientists (if available),
- information about work experience (if available),
- information about knowledge of foreign languages, indicating the level of proficiency, including certificates (if available),
- information about completed study and research internships in Russia and abroad – time, place, topic of the research project, etc. (if available).

### 2) Motivation letter (1000-1200 words) containing:

- explanation of the reasons that prompted the applicant to enroll to the Doctoral school,
- justification of the choice of Doctoral programme in Philosophy at the HSE,
- justification of the choice of a preliminary topic for future dissertation research, formulation of its main idea,
- justification of the choice of a potential supervisor from among the staff of the School of Philosophy or the School of Cultural Studies of the HSE,
- an explanation of which HSE research projects an applicant will be included in if they enroll to the Doctoral school; in this case, projects can be either institutionalized (for example, international laboratories) or non-institutionalized (for example, NIH); accordingly, if possible, an applicant is accepted on a full-time basis (for example, an intern- researcher), in case of impossibility – works in the project on a pro bono basis; participation in the project must be pre-agreed by the applicant with the project manager.
- a brief description of possible employment prospects after graduation.

Note: A motivation letter should not duplicate a CV, but should complement it.

### 3) Research proposal (5-10 pages, Times New Roman, 12 size) containing:

- substantiation of the relevance of the research and its purpose;
- a formulation of the research problem, as well as tasks or hypotheses; a description of the proposed research methods;
- a brief justification of the scientific and practical significance of the study; justification of the

novelty of the research;

- a description of the presence of a "groundwork", that is, the degree of development of the problem by the applicant himself, a list of the main literature on the research topic
- a list of the main literature on the research topic.

4) **Copies of scientific publications** in PDF format (if available). If the texts of the articles have been accepted for publication, but have not yet been published, the applicant has the right to provide the texts of these articles and a certificate from the publisher indicating the acceptance of the article and the date of publication. Publications in the field of the educational program "Philosophy" are accepted for consideration..

5) **Diplomas and certificates confirming other academic achievements** (victories in student Olympiads, student paper competitions, etc.), individual academic scholarships and study grants (if any).

6) **Letters of recommendation** from experts familiar with the educational and scientific achievements of the applicant. Letters of recommendation can be written in Russian or English and must contain the contact information of the person recommending them. Letters of recommendation can be submitted in the form of a paper original or an electronic scanned copy.

7) **Preliminary consent of a potential supervisor** at the Higher School of Economics.

8) **Other documents** that, in the applicant's opinion, could indicate his advantages during admission to the Doctoral school and his high motivation.

### 3. Components included in the portfolio documents

The selection procedures for applicants to the quota places are held in the portfolio consideration format

The portfolio is not evaluated according to criteria and scores.

<b>Components</b>
<b>Research proposal</b>
The validity of the relevance, significance and novelty of the research
Formulation of the research problem and objectives
The quality of written speech, clear, concise and coherent expression of thoughts.
The presence of a "groundwork" (the degree of development of the problem)
<b>Publication activity</b>
Availability of any number of publications (or articles accepted for publication) on the topic of future research, including at least one article in a scientific journal included in the HSE white list (A, B, C, D). The publication volume is at least 0.5 author's sheet (20 thousand printed characters with spaces). (check <a href="https://scientometrics.hse.ru/en/lists/">https://scientometrics.hse.ru/en/lists/</a> )
Availability of any number of publications (or articles accepted for publication) on the topic of future research, including chapters in conference proceedings, preprints, and articles in scientific journals (without co-authorship). The volume of the publication is at least 0.5 author's sheet (20 thousand printed characters with spaces).
Availability of any number of publications (or articles accepted for publication) that include at least one article in a scientific journal included in the HSE white list (A, B, C, D) in the field of the educational program "Philosophy", but not on the topic of future research. The volume of the publication is at least 0.5 author's sheet (20 thousand printed characters with spaces).
Availability of any number of publications (or articles accepted for publication) that include exclusively chapters in conference proceedings, preprints, and articles in scientific journals that are not included in the HSE white list (without co-authorship) in the field of the Philosophy educational program, but not on the topic of future research. The volume of the publication is at least 0.5 a. l. (20 thousand printed characters with spaces).

<b>Work experience in research projects</b>
in the field of Doctoral programme
in another related specialty
<b>Experience of participation in Russian and international scientific conferences</b>
the experience of participating in an international conference with an oral presentation (according to the profile of the Doctoral school)
the experience of participating in Russian conferences with an oral report (according to the profile of the Doctoral school)
<b>Other educational and scientific achievements</b>
participation in summer schools (according to the profile of the Doctoral school)
advanced training/online courses (according to the profile of the Doctoral school)
recommendation of the future scientific supervisor
recommendation/recommendations of teachers/researchers of Russian universities and scientific organizations
certificate of proficiency in a second foreign language (level B2 and above)
certificates of victory in Olympiads, scientific work competitions, grants, special scholarships related to academic success, etc.